



DALY COLLEGE BUSINESS SCHOOL
Residency Area, Indore - 452001

	Mandatory Disclosure	Updated on 13/03/2021
1.	AICTE File No.(Institute Permanent Id)	QA/FU/DALY/088/2008 (1-7105991)
2.	Name of the Institute	Daly College Business School
	Address of the Institute	Daly College Campus Residency Area
	City & Pin Code	Indore 452001
	State/UT	Madhya Pradesh
	Longitude & Latitude	75° 54' & 22° 42'
	Phone Number with STD Code	0731-2701971
	Office hours at the institute	9:00AM-5:00PM
	Academic hours at the institute	9:00AM-5:00PM
	Email	director@dcbsindia.org
	Website	www.dcbsindia.org
	Nearest Railway station (dist. in KM)	Indore (5 KM)
	Nearest Airport station (dist. in KM)	Indore (12 KM)
3.	Type of Institute	Private-Self Financed
	Category (1) of Institute	Non-Minority
	Category (2) of Institute	Co-Ed
4.	Name of the Organization running the Institute	DC Society
	Type of the Organization	Society
	Address of the Organization	Residency Area, Indore M.P.
	Registered with	Society Registration Act No. 2 of 1926
	Registration Date	5 th April, 1948
	Website of Organization	www.dcbsindia.org
5.	Name of the Affiliating University	De Montfort University
	Address	0.38 Hugh Aston Building, Leicester Business School, The Gateway LE19BH, Leicester, UK
	Website	www.dmu.ac.uk
	Latest Affiliation Period	Till 2020
6.	Name of the Director	Dr. Rinku Joshi
	Exact Designation	Director
	Phone Number with STD Code	0731-2702882

	Email	dr.rinkujoshi83@gmail.com		
	Highest Degree	Ph.D. MBA		
	Field of specialization	English Language		
7.	Governing Body Members			
	Name of the Member	Address	Designation	Profession
	Maharaja Narendra Singh Jhabua	"Ajitniwas", Jhabua Farm, Opp. Bilaoli Tank, P.O Kasturbagram, Khandwa Road, Indore	President	Business
	Mr. Vikram S Puar	Shri Anand Bhawan Palace, A. B. Road Dewas 455001 (MP)	Vice - President	Business
	Raja Priyavrat Singh Khichi	Khilchipur House, 180, Saket, Indore (M.P) 452018	Member	Public Service
	Mr. Harpal Singh Bhatia	9A, Prem Nagar, Manik Bagh Road, Indore (M.P)	Member	Business
	Mr. Dheeraj Lulla	297, AG, Sheme no. 74-C, Vijay Nagar, Indore -452001	Member	Business
	Mr Sandeep Parekh	4, Sanghi Colony, Shreyas Deep Building, Ground Floor, A. B. Road, Indore	Member	Business
	HH Rajyavardhan S Narsingharh	Bhanuniwas Palace 20, Bhopal Road Narsingharh Distt. Rajgarh, (MP)	Member	Public Service
	Mr Sumit Chandok	20-21, Manishpuri Indore	Member	Business
	MK Jai Singh Jhabua	"Ajitniwas", Jhabua Farm, Opp. Bilaoli Tank, P.O Kasturbagram, Khandwa Road, Indore	Member	Business
	Mr Neeraj Kumar Bedhotiya	Daly College Campus Residency Area	Secretary	Educationist
	Frequency of meeting & date of last meeting	5 to 6 times a year & 17/02/2020		
8.	Academic Advisory Body	Same as above		
	Frequency of meeting & date of last meeting	Same as above		
9.	Organizational Chart	<p style="text-align: center;">BOG ↓ Director</p> <p style="text-align: center;">Teachings Staff Administrative Staff</p>		
10.	Student feedback mechanism on Institutional Governance/faculty performance	1. Module Feedback Form for module content and reflection 2. Online Grievance Re-dressal Mechanism		

11.	Grievance Re-dressal mechanism For faculty, staff and students	1. Ombudsman / Grievance Re-dressal Committee 2. ICC 3. Personal tutoring
12.	Name of the Department*	Management (Business Studies)
	Course	Bachelor in Management (Business Studies)
	Level	UG
	Foreign Collaboration	YES, with De Montfort University, UK
	Professional activities	Industrial Visits, Mentorship, Workshops and Guest lecturers
	Grants Fetched	No
	Departmental Achievements	3 University toppers Highest Marks Achievement Awards to students Participated and winner in Inter-College competitions Indore Management Association Research papers and Cases Publications by students in Conferences Summer Study Programmes Community bases and Industry-based Internship Programmes (national & international) Online certifications by students and faculty >50% faculty members awarded with the Doctoral qualification
	Distinguished Alumni	Yes
13.	Name of Teaching Staff	Dr. Rinku Joshi
	Designation	Director & Faculty
	Department	Management (Business Studies)
	Date of Joining the Institution	20 th June, 2013
	Qualifications with Class/Grade	MBA, Ph.D., M. Phil, B.A., M.A.,
	Total Experience in Years	18
	Papers Published	06
	Papers Presented in Conferences	05
	PhD Guide? Give field & University	N.A.
	PhDs/Project Guided	17 projects at Master Level
	Books Published / IPRs /Patents	Nil
	Professional Memberships	Member IMA Executive Committee (International Conclave) Member Rotary International Member CII
	Consultancy Activities	No
	Awards	Presidential Citation Award year 14-15 Best Secretary Award 2009-2010 2 nd Global Pride Women's National Award for 'Excellence in Leadership'
	Grants fetched	No
	Interaction with Professional Institutions	Executive Committee Member at Indore Management Association Conducted Training programmes for corporate, teachers and students i.e. EDP, MDP & FDP in association with DOLS and in individual capacity Confederation of Indian Industries
14.	Name of Teaching Staff	Mrs. Poojaj Sethi
	Designation	Programme Coordinator
	Department	Management (Business Studies)

	Date of Joining the Institution	August 1998
	Qualifications with Class/Grade	B.Com., MDBA, MA, MRS PhD Registered
	Total Experience in Years	21
	Papers Published	National 03 International 01 Articles -5 Indian & 2 International
	Papers Presented in Conferences	International 02
	PhD Guide? Give field & University	No
	PhDs/Project Guided	No
	Books Published / IPRs /Patents	No
	Professional Memberships	Indore Management Association, CII
	Consultancy Activities	Blu wings
	Awards	
	Grants fetched	
	Interaction with Professional Institutions	Indore Management Association
15.	Name of Teaching Staff	Dr. Shreshth Chhabra
	Designation	Ass. Professor
	Department	Management (Business Studies)
	Date of Joining the Institution	1 Feb. 2021
	Qualifications with Class/Grade	PhD, MHRM, MBA
	Total Experience in Years	Teaching -21 years
	Papers Published	13
	Papers Presented in Conferences	18
	PhD Guide? Give field & University	Was with Renaissance University
	PhDs/Project Guided	60
	Books Published / IPRs /Patents	No
	Professional Memberships	No
	Consultancy Activities	No
	Awards	Recognized by Rotary Club, Amity Business School and EMG-SSM Trust
	Grants fetched	
	Interaction with Professional Institutions	Conducted MDPs for MSME , State Electricity Board, Police and other corporate as well, Associated as Reviewer/Editorial board member with journals nationally and Internationally.

16.	Name of Teaching Staff	Mrs. Pratibha Chourasia
	Designation	Senior Lecturer
	Department	Management (Business Studies)
	Date of Joining the Institution	22 September, 2008
	Qualifications with Class/Grade	Ph.D. (Management), CA, B.Com. (Taxation)
	Total Experience in Years	Teaching 12 years , Industry 9 years
	Papers Published	7
	Papers Presented in Conferences	No
	PhD Guide? Give field & University	No
	PhDs/Project Guided	No
	Books Published / IPRs /Patents	No
	Professional Memberships	Institute of Chartered Accountant of India, Indore Management Association, Insurance Institute of India
	Consultancy Activities	Auditing services to US based clients
	Awards	No
	Grants fetched	No
	Interaction with Professional Institutions	- Indore Management Association Seminars and Management Conclave, - The Institute of Chartered Accountants of India continuous professional development programs - AICPA audit risk assessment certification/training - NPTEL Online Certification Course
17.	Name of Teaching Staff	Mrs. Yamini Chhajlany
	Designation	Assistant Professor
	Department	Management (Business Studies)
	Date of Joining the Institution	01 August 2018
	Qualifications with Class/Grade	MBA, B.A (Hons.) Business studies.
	Total Experience in Years	Teaching- 7 Industry- 10
	Papers Published	No
	Papers Presented in Conferences	No
	PhD Guide? Give field & University	No
	PhDs/Project Guided	No
	Books Published / IPRs /Patents	No
	Professional Memberships	No
	Consultancy Activities	No
	Awards	No
	Grants fetched	No

	Interaction with Professional Institutions	- Indore Management Association Seminars and Management Conclave - NISM Online Certification Course - IRDA Online Certification Course
18.	Name of Teaching Staff	Dr. Vibha Sahu
	Designation	Assistant Professor
	Department	Management (Business Studies)
	Date of Joining the Institution	02 August 2018
	Qualifications with Class/Grade	Ph. D. (Management), UGC NET (HRM), MMS, B.Sc.
	Total Experience in Years	Teaching 11 Industry 1 Research 4
	Papers Published	National 1 International 3
	Papers Presented in Conferences	1
	PhD Guide? Give field & University	No
	PhDs/Project Guided	Projects at Masters level 10
	Books Published / IPRs /Patents	No
	Professional Memberships	No
	Consultancy Activities	No
	Awards	No
	Grants fetched	No
	Interaction with Professional Institutions	- Indore Management Association Seminars and Management Conclave
19.	Name of Teaching Staff	Dr. Shruti Maheshwari
	Designation	Assistant Professor
	Department	Management (Business Studies)
	Date of Joining the Institution	1 August 2009
	Qualifications with Class/Grade	Ph. D(Management), MBA, MFA, CFA, BBA, UGC NET
	Total Experience in Years	Teaching- 11years Industry-0
	Papers Published	National-15
	Papers Presented in Conferences	6
	PhD Guide? Give field & University	No
	PhDs/Project Guided	No
	Books Published / IPRs /Patents	No
	Professional Memberships	IMA
	Consultancy Activities	No
	Awards	No

	Grants fetched	No
	Interaction with Professional Institutions	- Indore Management Association
20.	Name of Teaching Staff	Dr. Ratish Gupta
	Designation	Senior Lecturer
	Department	Management (Business Studies)
	Date of Joining the Institution	1 February 2013
	Qualifications with Class/Grade	Ph.D, MBA (Finance & Marketing), B.com (Taxation)
	Total Experience in Years	Teaching 7 Industry 9.5 Research 7
	Papers Published	National -7 International – 5
	Papers Presented in Conferences	National -2 International – 1
	PhD Guide? Give field & University	No
	PhDs/Project Guided	No
	Books Published / IPRs /Patents	No
	Professional Memberships	2 (ACIM, MAIMA)
	Consultancy Activities	Freelance
	Awards	No
	Grants fetched	No
	Interaction with Professional Institutions	Interaction with professional Institution: Attended conclave organised by Indore management association
21.	Admission Quota	60
	Entrance Test / admission criteria	55% in class XII + DCBS Entrance test
	Cut off/Last candidate admitted	46
	Fees in rupees	17 Lakhs
	Number of Fee Waivers offered	N.A.
	Admission Calendar	April to July
	PIO Quota	No
22.	Infrastructural Information	
	Classroom/Tutorial Room Facilities	Yes
	Laboratory Details	N.A.
	Computer Center facilities	Yes
	Library facilities	Yes
	Seminar Hall	Yes
	Cafeteria	Yes

	Indoor Sports facilities	Yes
	Outdoor Sports facilities	Yes
	Gymnasium facilities	Yes
	Facilities for Disabled	Yes
	Any other facilities	Student & staff mess facility, ATM
16.	Boys Hostel	No
	Girls Hostel	Yes
	Medical & Other Facilities at Hostel	Yes
17.	Academic Sessions	Yearly
	Examination system, Year / Sem	Yearly
	Period of declaration of results	July Every Year
18.	Counseling / Mentoring	Yes
	Career Counseling	Yes
	Medical Facilities	Yes
	Student Insurance	Provision Made
19.	Students Activity Body Cultural Activities	Yes
	Sports Activities	Table Tennis, Cricket, Carom, Pool, Tug-of-war etc.
	Literary Activities	Yes
	Magazine / Newsletter	Yes
	Technical activities / TechFest	Yes
	Industrial visits / Tours	Frequently organised every year
	Alumni activities	Yes
20.	Name of the information Officer for RTI	Dr. Rinku Joshi
	Designation	Director
	Phone no. with STD Code	0731-2702882
	Email	dr.rinkujoshi83@gmail.com
21.	Name of Teaching Staff	Om Achyutam Singh Chauhan
	Designation	Lecturer
	Department	Management (Business Studies)
	Date of Joining the Institution	01/05/2017
	Qualifications with Class/Grade	Masters Diploma in Business Administration
	Total Experience in Years	28
	Papers Published	-

Papers Presented in Conferences	-
PhD Guide? Give field & University	-
PhDs/Project Guided	-
Books Published / IPRs /Patents	-
Professional Memberships	-
Consultancy Activities	-
Awards	-
Grants fetched	-
Interaction with Professional Institutions	Bharti Airtel, Indian Hotels (Taj Group), Bombay Bhurma Trading Corporation, Volvo Eicher, HDFC

Fee

- Details of Fee, as approved by State Fee Committee, for the Institution
- Time schedule for payment of Fee for the entire Programme
- No. of Fee waivers granted with amount and name of students
- Number of scholarship offered by the Institution, duration and amount
- Criteria for Fee waivers/scholarship
- Estimated cost of Boarding and Lodging in Hostels
- Any other fee please specify

10. Admission

- Number of seats sanctioned with the year of approval
- Number of Students admitted under various categories each year in the last three years
- Number of applications received during last two years for admission under Management Quota and number admitted

11. Admission Procedure

- Mention the admission test being followed, name and address of the Test Agency/State Admission Authorities and its URL (website)
- Number of seats allotted to different Test Qualified candidate separately (AIEEE/ CET (State conducted test/ University tests/ CMAT/ GPAT)/ Association conducted test etc.)
- **Calendar for admission against Management/vacant seats:**
 - Last date of request for applications
 - Last date of submission of applications
 - Dates for announcing final results
 - Release of admission list (main list and waiting list shall be announced on the same day)
 - Date for acceptance by the candidate (time given shall in no case be less than 15days)
 - Last date for closing of admission
 - Starting of the Academic session
 - The waiting list shall be activated only on the expiry of date of main list
 - The policy of refund of the Fee, in case of withdrawal, shall be clearly notified

12. Criteria and Weightages for Admission

- Describe each criterion with its respective weightages i.e. Admission Test, marks in qualifying examination etc.
- Mention the minimum Level of acceptance, if any
- Mention the cut-off Levels of percentage and percent ile score of the candidates in the admission test for the last three years
- Display marks scored in Test etc. and in aggregate for all candidates who were admitted

13. List of Applicants

- List of candidate whose applications have been received along with percentile/percentages core for each of the qualifying examination in separate categories for open seats. List of candidate who have applied along with percentage and percentile score for Management quota seats (merit wise)

14. Results of Admission Under Management seats/Vacant seats

- Composition of selection team for admission under Management Quota with the brief profile of members (This information be made available in the public domain after the admission process is over)
- Score of the individual candidate admitted arranged in order or merit
- List of candidate who have been offered admission
- Waiting list of the candidate in order of merit to be operative from the last date of joining of the first list candidate
- List of the candidate who joined within the date, vacancy position in each category before operation of waiting list

15. Information of Infrastructure and Other Resources Available

- Number of Class Rooms and size of each
- Number of Tutorial rooms and size of each
- Number of Laboratories and size of each



- Number of Drawing Halls with capacity of each
- Number of Computer Centres with capacity of each
- Central Examination Facility, Number of rooms and capacity of each
- Online examination facility (Number of Nodes, Internet bandwidth, etc.)
- Barrier Free Built Environment for disabled and elderly persons
- Occupancy Certificate
- Fire and Safety Certificate
- Hostel Facilities
- **Library**
 - Number of Library books/ Titles/ Journals available(Programme-wise)
 - List of online National/ International Journals subscribed
 - E- Library facilities
 - National Digital Library(NDL) subscription details
- **Laboratory and Workshop**
 - List of Major Equipment/Facilities in each Laboratory/Workshop
 - List of Experimental Setup in each Laboratory/Workshop
- **Computing Facilities**
 - Internet Bandwidth
 - Number and configuration of System
 - Total number of system connected by LAN
 - Total number of system connected by WAN
 - Major software packages available
 - Special purpose facilities available (Conduct of online Meetings/Webinars/Workshops, etc.)
 - Facilities for conduct of classes/courses in online mode (Theory & Practical)
 - Innovation Cell
 - Social Media Cell
 - Compliance of the National Academic Depository (NAD), applicable to PGCM/ PGDM Institutions and University Departments
- **List of facilities available**
 - Games and Sports Facilities
 - Extra-Curricular Activities
 - Soft Skill Development Facilities
- **Teaching Learning Process**
 - Curricula and syllabus for each of the Programmes as approved by the University
 - Academic Calendar of the University
 - Academic Time Table with the name of the Faculty members handling the Course
 - Teaching Load of each Faculty
 - Internal Continuous Evaluation System and place
- Student's assessment of Faculty, System in place

• **For each Post Graduate Courses give the following:**

- Title of the Course
- Curricula and Syllabi
- Laboratory facilities exclusive to the Post Graduate Course

• **Special Purpose**

- Software, all design tools in case
- Academic Calendar and framework

16. Enrolment and placement details of students in the last 3years

17. List of Research Projects/ Consultancy Works

- Number of Projects carried out, funding agency, Grant received
- Publications (if any) out of research in last three years out of masters projects
- Industry Linkage
- MoUs with Industries (minimum 3(10))

18. LoA and subsequent EoA till the current Academic Year

19. Accounted audited statement for the last three years

20. Best Practices adopted, if any

Note: Suppression and/or misrepresentation of information shall invite appropriate penal action. The

Website shall be dynamically updated with regard to Mandatory Disclosures

Important Instructions:

- Avoid putting personal information in public domain.
- The mandatory disclosure should be available freely to view/download to the public without any restrictions.
- LoA/ EoA letters (since inception) should form part of the mandatory disclosure and complete mandatory disclosure document should be converted into a single PDF file and the URL (web-link) to be entered in the AICTE portal (under attachments tab).